



2017 - 2018 Armory Volunteer Application

Program Interested in Volunteering At: (please circle initial location) Fullerton Armory – Santa Ana Armory

Name of Group, Company, or Agency: _____

Today's Date: _____ **Date of Birth:** _____ Are You Over 18? Yes No

Name: _____

Address: _____ City: _____ Zip Code: _____

Home Phone Number: _____ Business Phone Number: _____

Email Address: _____ Cell Phone (Optional): _____

Occupation: _____ Employer (Optional): _____

Would you like to be added to our mailing list? Yes No

Would you like to be contacted about other Mercy House Volunteer Opportunities? Yes No

EMERGENCY CONTACT INFORMATION:

Name: _____ Relationship: _____

Home phone: _____ Work phone: _____

Optional additional information in case of accident/emergency:

Doctor name: _____ Address: _____

Phone number: _____ Hospital preference: _____

Medical conditions we should be aware of in case of emergency: (Mercy House is not liable or accountable for medical emergencies) _____

LIABILITY RELEASE

IN CONSIDERATION of being permitted to participate in any way in the Mercy House activity ("Activity") I, for myself for personal representatives, assigns, heir, and next of kin:

1 **ACKNOWLEDGE**, agree, and represent that I understand the nature of Mercy House Activities and that I am qualified, in good health, and in proper physical condition to participate in such Activity. I further agree and warrant that if at any time I believe my conditions to be unsafe, I will immediately discontinue further participation in the Activity.

2 **FULLY UNDERSTAND THAT:** (a) Mercy House **ACTIVITIES INVOLVE RISKS AND DANGERS OF SERIOUS BODILY INJURY, INCLUDING PERMANENT DISABILITY, PARALYSIS, AND DEATH ("RISKS")**; (b) these Risks and dangers may be caused by my own actions or inaction's, the actions or inaction's of others participating in the Activity, the condition in which the activity takes place, or THE NEGLIGENCE OF THE "RELEASEES" NAMED BELOW; (c) there may be OTHER RISK AND SOCIAL AND ECONOMIC LOSSES either not known to me or not readily foreseeable at this time; and I FULLY ACCEPT AND ASSUME ALL SUCH RISKS AND ALL RESPONSIBILITY FOR LOSSES, COSTS AND DAMAGES I incur as a result of my participation or that of the minor in the activity.

3 **HEREBY RELEASE, DISCHARGE, AND COVENENANT NOT TO SUE** Mercy House, their respective administrators, directors, agents, officers, members, volunteers, and employees, other participants, any sponsors, advertisers, and, if applicable, owner and lessors of premises on which the Activity takes place, (each considered on of the "RELEASEES" herein) **FROM ALL LIABILITY, CLAIMS, DEMANDS, LOSSES, OR DAMAGES ON MY ACCOUNT CAUSED OR ALLEGED TO BE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE "RELEASEES" OR OTHERWISE, INCLUDING NEGLIGENT RESCUE OPERATIONS AND I FURTHER AGREE** that if, despite this RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT I, or anyone on my behalf, makes a claim against any of the Releases, I WILL INDEMNIFY, SAVE, AND HOLD HARMLESS EACH OF THE RELEASEES from any litigation expense, attorney fees, loss, liability, damage or cost which may incur as the result of such claim.

ACCESS AND CONFIDENTIALITY AGREEMENT

I agree not to divulge any information to any person in regard to clients obtained in the course of my association with Mercy House. I further agree not to publish, and generally not to make public any personal information regarding persons who have received services that would enable identification of individuals. I recognize that unauthorized release of confidential information may make me subject to a civil action under provisions of the California Welfare and Institutions Code. I understand the expectations to client rights to confidentiality as mandated by law in the following instances:

- a. If the client threatens grave bodily harm or death to another person or to him/herself;
- b. If a court of law issues a legitimate subpoena;
- c. If child abuse, sexual abuse, or neglect is suspected with a minor

I have read the above and acknowledge my understanding of it and will abide by this professional standard in practice.

I have read this agreement, fully understand its terms, understand that I have given up substantial rights by signing it and have signed it freely and without inducement or assurance of any nature and intend it to be a complete and unconditional release of liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid the balance, notwithstanding, shall continue in full force and effect.

Volunteer's Signature _____ **Date** _____

PARENT/GUARDIAN CONSENT (If under 18 years of age)

And I, the minor's parent and/or legal guardian, understand the nature of Mercy House activities and the minor's experience and capabilities and believe the minor to be qualified, in good health and in proper physical condition to participate in such activity. I hereby release, discharge, covenant not to sue, and agree to indemnify and save and hold harmless each of the releasees from all liability claims, demands, losses, or damages on the minor's account caused or alleged to be cause in whole or in part by the negligence of the releasees or otherwise, including negligent rescue operation and further agree that if, despite this release, I, the minor, or anyone on the minor's behalf makes a claim against any of the releasees named above, I will indemnify, save, and hold harmless each of the releasees from any litigation expenses, attorney fees, loss liability, damage, or cost any may incur as the result of any such claim.

I have read, I understand and I have signed the contingent agreements presented to my son/daughter that will enable him or her to volunteer at Mercy House. I understand that the safety of the residents, staff, and volunteers at Mercy House is of primary importance and I will not jeopardize that safety though any intent of my own and I will immediately notify a staff member of any situation or person that poses a threat to safety. I agree to have parent/guardian present with my son/daughter who is also signed up to volunteer. I understand that as the parent of a volunteer, either the Volunteer Coordinator or another staff member will answer any questions or concerns I may have promptly. I further understand that my son's/daughter's commitment to Mercy House is a serious one and I have knowledge of the time commitment made by my son/daughter and hereby give my permission for him/her to participate as a Volunteer.

Parent Name: _____ **Volunteer Name:** _____

Parent Signature: _____ **Date** _____

Photo Release:

I hereby release, authorize, and give full consent to Mercy House Living Centers to publish and display my information as well as any photographs in which I, spouse, and/or children appear. I further agree that Mercy House Living Centers may use or cause to be used such material for, or in, visual displays, any exhibitions, internet web pages, or publication for the purpose of communication to non-profit, charitable partners of Mercy House Living Centers and the general public, provided that Mercy House Living Centers is credited with such materials and is used or printed. I also acknowledge that I have received no monetary compensation for materials used pursuant to this release. I also declare by my signature below, that this testimony is factual and accurate.

Volunteer's Signature _____ **Date** _____



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VOLUNTEER AGREEMENT

Each volunteer must maintain a firm commitment to professional conduct

As a volunteer of Mercy House volunteers are expected to maintain the highest level of moral, ethical and professional conduct while at the agency site. Volunteers will not engage in verbal abuse of sexual nature, jokes and stories of a sexual nature, and or any type of sexual interaction, with a Mercy House client or staff. Volunteers also agree to not photograph or videotape within the shelter.

Relationships with Clients

Volunteers are prohibited from developing dual relationships with any client they meet through their volunteer involvement at Mercy House. Examples of dual relationships include (but are not limited to) a volunteer entering into a business, romantic, or sexual relationship with a client. Soliciting clients for your business is strictly prohibited. Mercy House volunteers are not allowed to be named as having authority to make decisions for a client under any type of power of attorney or other legal procedure. This includes, but is not limited to, powers of attorney for medical care or finances. Volunteers matched with Mercy House clients through Mercy House are not allowed to assume responsibility for custodianship or guardianship issues for any client or for a member of the client's family.

Food & Other Substances

Volunteers will not consume any food items or drinks supplied by Mercy House while volunteering. Food and drinks are purchased solely for the consumption by our homeless clients. Volunteers must also commit to not consuming any type of illicit drugs on Mercy House premises while volunteering on behalf of this agency.

Discrimination

Volunteers will not judge any individual's race, disability, religious preference, sexual orientation, color, age, veteran status, citizenship, ancestry, national origin or gender.

Religious Conviction

Mercy House does not condone the recruitment of its clients for religious intent.

Volunteer Boundaries

Volunteers are not permitted to loan or give money to clients, should not meet with clients outside of the Mercy House Shelters without permission from program staff, and are not allowed to drive clients in their vehicles.

Commitment

Mercy House relies heavily on our volunteers, therefore, we take your commitment very seriously. If you sign-up for a shift and miss your shift without removing yourself from the calendar or do not give at least a 2 day notice you may be removed from any future shifts after the second offense.

Age Restrictions

The program you are signing up to volunteer at can be a volatile environment and may permit anyone who is homeless including men and women with criminal offenses. Minimum age requirements:

- Santa Ana Armory - 13 with a parent guardian who is also signed up to serve
- Fullerton Armory – 13 with a parent guardian who is also signed up to serve

I hereby agree to the following terms and conditions of being a Mercy House volunteer. I understand that failure to adhere to these conditions may result in my being dismissed from the Mercy House Volunteer Program.

(Please print legibly)

Volunteer Print Name: _____

Volunteer Signature: _____ Date: _____

Thank you for volunteering with Mercy House!